

ENROLMENT APPLICATION 2019

Student Details:

Surname:	2019: Year 7 / Year 8 (please circle)
First Names:	Male / Female (please circle)
Preferred name:	Date of Birth:
Student's Address:	
Country of Birth:	NZ Residency: Yes / No
If not NZ born, date entered NZ:	Nationality:
Last school attended:	Ethnicity:
If Maori, please state Iwi Affiliation:	
Have siblings attended GisInt? (If yes, please provide names)	
Has a parent of this child attended GisInt as a student in the past? (If yes, please provide names)	
Do you give permission for your child's photo to appear publically i.e school newsletter / website / facebook / blog / local paper — Yes / No	

Copy of Birth Certificate or Passport (including current visa) to be attached

Parent / Caregiver / Whanau Details:

Adults who the student lives with and who care for them

1. Name (including surname) :		Relationship to student:	
Home ph:	Work ph:	Cell ph:	
Email address:			
2. Name (including surname) :		Relationship to student:	
Home ph:	Work ph:	Cell ph:	
Email address:			

Non Custodial Parent Details: (if applicable)

Please attach copy of legal custody documentation if relevant

Name (including surname) :		Relationship to student:	
Home ph:	Cell ph:	Address:	

Emergency Contact:

In an emergency, **if you are not available**, whom would you like us to contact?

Name (including surname) :		Relationship to student:	
Home ph:	Work ph:	Cell ph:	

Medical Information:

Do you give permission for your child to be given a Panadol tablet if deemed necessary? Yes / No

Family Doctor:	Phone No:
Please advise of ANY medical conditions (including allergies) that may require any healthcare response or medication (and dosage) required.	

I understand that the information on this form will only be used for normal school procedures and routines in accordance with the guidelines for the Privacy Act 1993 Principles 10 and 11. I certify that all of the above information is correct and will provide proof of address should it be requested by Gisborne Intermediate. I agree that my child will observe the rules of the school in the code of conduct and wear the prescribed uniform as determined by the Board of Trustees of Gisborne Intermediate School.

Parent/Caregiver signature: _____ Date: _____

Office use only Date commenced: _____ Room: _____ Teacher: _____ Enrol No: _____



EOTC CONSENT FORM

Dear Parents/Caregivers

This form acts as consent for your child to attend events and activities deemed as low risk in respect to EOTC (Education Outside the Classroom) opportunities. We would appreciate you completing this from at enrolment phase.

The Ministry of Education's EOTC guidelines identify four EOTC activity types, each with recommended types of parental / caregiver consent. In brief they are;

A	<u>On-site — in the school grounds</u> i) Lower risk environments ii) Higher risk environments*	i) No consent sought or blanket consent ii) Separate consent for each event or programme
B	<u>Off-site events in the local community occurring in school time</u> i) Lower risk environments ii) Higher risk environments*	i) Blanket consent at enrolment ii) Separate consent for each event or programme
C	<u>Off-site events — ending after school finishes</u> i) Lower risk environments ii) Higher risk environments*	i) Blanket consent at enrolment ii) Separate consent for each event or programme
D	<u>Off-site residential overnight events</u> i) Lower risk environments ii) Higher risk environments*	i) Separate consent ii) Separate consent for each event or programme

* involves risk assessed to be greater than that associated with the average family activity

All EOTC activity categories require staff to undertake an analysis of risks and identify the management strategies required to eliminate, isolate and minimise the risks. Students will be involved in this process where practical. Emergency procedures are also in place.

Blanket Consent

I agree to the participation of _____ in *lower risk category A, B and C* Education Outside the Classroom events while a student Gisborne Intermediate School.

I have provided the school with up-to-date medical information through the enrolment form and will make every endeavour to ensure this information is current.

Name:

Signature:

Date:



e-Learning Agreement 2019

The following agreement covers the student's use of all e-Learning facilities at Gisborne Intermediate School for educational use and the online publication of student work and images. **Students may use these facilities for class work, research, the preparation of assignments and appropriate school communication.** The resources provided include computers, access to network resources, educational games and the internet. Care must be taken to ensure the resources are protected from harm and that no users are exposed to materials considered offensive or illegal. Students and parents should carefully read the conditions below. To have access to the school's e-Learning resources, students must agree to abide by the school's e-Learning Agreement.

1. I will be given my own Google Account username and I will log on only with that username. I will not allow anyone else to use my username, or give anybody else access to my account.
2. My password is my own for which I am responsible.
3. I will not use or have any involvement in using my school account in a way that might put myself or anyone else at risk (e.g. bullying, endangering my Cyber Safety, inappropriate use...).
4. I understand that at all times ICT must not be used to offend, upset, or bully under any circumstances.
5. I understand that the rules in this agreement apply to BYOD devices as well.
6. Students must take care and care for all ICT tools and equipment at all times.
7. Students' online school accounts will be monitored. Students need to be aware that documents, files, and media stored in their Google Drive folders will be checked from time to time by their teacher or the computer technician. Any students not following instructions will have access restricted or denied.
8. The use of e-Learning facilities, specifically the Internet, is for educational, collaboration and research purposes only:
 - Deliberate attempts to look for or download and use material that is illegal or which would be thought of as offensive is not permitted. Only materials required for **school activities** may be downloaded. If students should unknowingly navigate to a website that contains material that may be considered offensive, they must clear the screen immediately and notify the teacher.
 - Privacy and ownership of others' work and materials from the internet must be respected at all times. Teachers will endeavour to educate students around the understandings of copyright and creative commons.
 - The use of online collaboration through chat facilities, video conferencing etc, must only be carried out as part of educational online activities.
9. When bringing a BYOD (Bring your own device) to school students and parents understand:
 - Students will need their BYOD named to identify the owner.
 - Students take full ownership for their device; including insurance.
 - Devices cannot be stored at school outside of school hours.
 - All devices must arrive at school each day fully charged. A charger may be used during the day if required.
 - Devices are only to be used under adult supervision. **Not during interval or lunch times without teacher permission.**
 - Devices brought to school are for the use of my child. Any sharing is at my child's discretion.
 - Students will use cloud based applications such as Google Apps for file management.
 - To ensure appropriate network filters, students will only use the BYOD wireless connection in school and will not attempt to bypass the network restrictions by using outside networks such as 3G/4G.
 - It is the owner's responsibility for the repair of any malfunctioning/damaged devices. Gisborne Intermediate **does not supply technical services for student owned devices.**

Online Publication of Student Images and School Work

The school uses a range of learning technologies to enhance student learning. These include email, and the Internet. From time to time, we publish on the school's website and social media sites (such as Facebook); material for educational purposes, to share the results of learning within the school community, and to promote the school within the wider community. This may include examples of students' schoolwork and images of students and groups of students in activities at the school. Images of students may include scanned, digital, or video of them taking part in school or class activities.

Teachers will adhere to the Code of Ethics as a guide for safe and effective use of all social media. Please refer to the Ministry of Education's guidelines.

<http://educationcouncil.org.nz/content/code-of-ethics-certificated-teachers-0>

Objectives

There are three main reasons the school publishes student material online:

- a. to educate the student in accordance with the national curriculum, including the role and use of technology in society;
- b. to encourage the student to be part of and participate in the school community; and
- c. to promote the school in the wider community.



PLEASE COMPLETE THIS SECTION AND RETURN THIS PAGE

Gisborne Intermediate School

e-Learning Agreement

By signing this agreement and using the equipment and resources of Gisborne Intermediate School, the student agrees to abide by these conditions and the parent/guardian agrees to support the school to uphold them. We appreciate that when used appropriately digital technologies are an important tool in the learning process. Students are responsible to abide by the e-Learning protocols promoted by the school.

Parent (Please tick boxes to indicate consent)

- I understand the conditions under which e-Learning facilities are made available and agree to those conditions. I further understand that additional explanations can be obtained from the school upon request.
- I understand that my child may be accessing the Internet for educational purposes or in accordance with this Agreement. I understand that any use of facilities contrary to this Agreement, or generally, will be treated as a breach of school discipline and shall be dealt with accordingly. This may involve a period of non-use of digital technologies at school.
- The school reserves the right to vary the terms of this Agreement to accommodate unforeseen circumstances relating to the use of facilities by students. Variations shall be in writing signed by the school Principal, and shall be distributed to students and shall take effect accordingly.
- I authorise Gisborne Intermediate School to publish images/video of my child on the Internet, as well as any work that he/she may create at school, in strict compliance with the ministry's guidelines for social media use in the classroom. I agree that this consent shall continue, unless withdrawn by notifying the school.

Caregiver

Parent/Guardian Name: _____

Relationship to student: _____

Signature: _____ Date: _____

Student

I agree to abide by the conditions outlined in the school's e-Learning Agreement and I am aware of my responsibilities with regard to the use of e-Learning facilities at Gisborne Intermediate School.

My Name: _____

Date: _____

PARENT INFORMATION FORM

Dear Parents/Caregivers

In order for us to make an informed decision around the classroom placement of your child, we invite you to provide us with information from your perspective as a parent/caregiver. This information will be used in conjunction with information from the previous school and the student themselves to determine placement at Gisborne Intermediate.

Student's Name:	
School they have come from:	Their current teacher:
What are your child's interests and talents?	
How would you describe your child's academic ability?	
How would you describe your child's attitude towards learning?	
How would you describe your child's social skills?	
<p>All of our classroom teachers are focussed on delivering academic success in reading, writing and maths. All teachers also cover health, PE, science and social science. What additional teacher qualities are likely to get the best out your child? A teacher who would; (please tick any relevant boxes based on a range of qualities identified by many parents in previous years)</p> <p> <input type="checkbox"/> Be skilled in using digital technologies <input type="checkbox"/> Be passionate about the use of a Te Ao Maori approach <input type="checkbox"/> Have a sense of humour <input type="checkbox"/> Create innovative learning tasks <input type="checkbox"/> Concentrate on traditional learning <input type="checkbox"/> Contact home often <input type="checkbox"/> Set homework </p> <p>Any other? (Please specify)</p>	
Are there any students who you believe it is important for your child to be placed in the same learning environment with?	Are there any students who you believe it is important for your child NOT to be placed in the same learning environment with?
<p>Please indicate to us the kind of learning environment that you believe would be best suited to your child's learning style.</p> <p> Tick relevant box <input type="checkbox"/> A traditional classroom environment with just one teacher to meet my child's needs <input type="checkbox"/> A collaborative environment where my child will have access to multiple teachers in one leaning space <input type="checkbox"/> I am comfortable for GisInt to place my child with any recommendations from the primary school </p>	